

# Substitutions in Members Area

If you need a substitute and would like to apply through Members Area, follow these steps:

1. Log into you Members Area Account
2. In sub menu bar, click on “Patrols”
3. Your full roster will be on screen, click on “I need a substitute” for the patrol you can’t attend.
4. Your patrol roster will then show “Requesting Substitute’.

If you would like to substitute for another patrol, follow these steps:

1. Log into your Members Area Account
2. In Sub Menu Bar, click on “Patrols”
3. To the left hand side of the screen, you will see three options – **Patrol Roster**/Patrol Hours and Substitutions.
4. Click on “Substitutions”
5. You will then see all the requested substitutions for Toowoon Bay

**SURF LIFE SAVING AUSTRALIA MEMBERS AREA**

Members Area | News | My Forms | **Library** | Comms Management | Person Management

Patrol Roster | Patrol Hours | **Substitutions**

DISPLAY OPTIONS: Patrol Season: 2017/2018

Group By: Date, Organization, Patrol team

CALENDAR VIEW: September 2017

Patrol Season	Patrol	Time	Status	Action
Sat 23/09/2017	09:00 - 17:00 (8 hrs)	Rostered	I need a substitute	
Sat 14/10/2017	09:00 - 17:00 (8 hrs)	Rostered	I need a substitute	
Sat 11/11/2017	09:00 - 17:00 (8 hrs)	Rostered	I need a substitute	
Sat 09/12/2017	09:00 - 17:00 (8 hrs)	Rostered	I need a substitute	
Mon 01/01/2018	09:00 - 18:00 (9 hrs)	Rostered	I need a substitute	
Sat 18/02/2018	09:00 - 17:00 (8 hrs)	Rostered	I need a substitute	
Sat 18/03/2018	09:00 - 17:00 (8 hrs)	Rostered	I need a substitute	
Sat 13/04/2018	09:00 - 17:00 (8 hrs)	Rostered	I need a substitute	

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Sat 23/09/2017	09:00 - 17:00 (8 hrs)	Requesting Substitute	I need a substitute	
Sat 14/10/2017	09:00 - 17:00 (8 hrs)	Rostered	I need a substitute	
Sat 11/11/2017	09:00 - 17:00 (8 hrs)	Rostered	I need a substitute	
Sat 09/12/2017	09:00 - 17:00 (8 hrs)	Rostered	I need a substitute	
Mon 01/01/2018	09:00 - 18:00 (9 hrs)	Rostered	I need a substitute	

**Substitutions**

DISPLAY OPTIONS

Patrol Season: 2017/2018  
Group By:  Date  Organisation  Patrol Team

Below are details of your upcoming patrols for which you've requested for substitution

TIMWOODS BAR

Patrol Team: T7 - Rooster

Position: Bronze Member

Date	Time	Club	Team	Status	Parent/Club	Agreed	Contact	Actions
Sat 23/09/2017	06:00 - 17:00 (8 hrs)			Requesting Substitute				Remove

Season Total: 1 patrol(s)

Below are details of all patrols that other members have identified as needing a substitute

TIMWOODS BAR

Patrol Team: T1 - Tri Patrol

Date	Time	Club	Member	Team	Position	Actions
Sat 10/08/2017	06:00 - 17:00 (8 hrs)	Timwood Bay	Donna Egger	T1 - Tri Patrol	Bronze Member	<input type="button" value="I can do this"/>

1 patrol(s)